

We use the **Past Progressive**:

- for actions that were happening at a specific point of time in the past.
I was watching TV at 7 o'clock yesterday evening.
- to set the scene in a story.
Jill was walking in the forest and it was raining.
- for actions that were happening at the same time in the past. In this case, we usually use **while**.
While I was watching TV, my father was cooking.

› Past Simple vs. Past Progressive Time clauses (when, while, as, as soon as)

- We use the **Past Progressive** and the **Past Simple** in the same sentence when one action interrupted another in the past. We use the **Past Progressive** for the longer action and the **Past Simple** for the shorter action. In this case we usually use **while, when** or **as**.
As/While I was driving, I saw a cat in the street.
I was sleeping when the telephone rang.

We use **as soon as** with the **Past Simple**.
As soon as they left, we started cleaning up the house.

Module 5

› Past Perfect Simple

Affirmative		
I	He/She/It	had worked/written
	We/You/They	
Negative		
I	He/She/It	hadn't worked/written
	We/You/They	
Questions		
Had	I	worked/written?
	he/she/it	
	we/you/they	

For a list of irregular verbs go to page 150.

We use the **Past Perfect Simple** for an action which took place before a specific point of time or another action in the past. The second action is in the Past Simple.
She had finished her homework by 8 o'clock.
The train had left by the time we arrived at the station.

TIME EXPRESSIONS

before + point in time
by + point in time
before, after, when, by the time

› can / could / may / will / would

- We use **Can I..?, Could I..?, May I..?** to ask for permission.
Can/Could/May I go out tonight?
Yes, you can/may.
No, you can't.
- We use **Can I..?, Could I..?, May I..?** to offer help and make requests.
Can/Could/May I help you?
Can/Could/May I have some more cake?
- We use **Can / Could / Will / Would you..?** to make polite requests and ask for a favor. **Could** and **Would** are more polite.
Can/Could/Will/Would you lend me your laptop?

› Should / Shouldn't

We use **should/shouldn't + base form of the verb** to:

- ask for and give advice.
What should I do? Should I see a doctor?
- express an opinion.
I think she should tell her mom about it.
- make a suggestion.
We should go to the park. It's a beautiful day.

Should/shouldn't + base form of the verb refers to the present or future.

› Had better

We use **had better + base form of the verb** to give strong advice. It often expresses **threat** or **warning** and it's stronger than *should*. It refers to the present or future, not the past. Its negative form is **had better not**. In spoken English the short form is commonly used (I'd better, you'd better, etc.).
You'd better ask a doctor about it.
You'd better not lie to me again.

Module 6

› Future will

Affirmative		Negative	
I	He/She/It	I	He/She/It
will work		will not / won't work	
We/You/They		We/You/They	
Questions			
Will	I		work?
	he/she/it		
	we/you/they		
Short answers			
Yes,	I	will.	No,
	he/she/it		he/she/it
	we/you/they		won't.
			we/you/they